

Sending Organization

This manual is for Sending Organizations (accredited organizations in various Southeast Asian countries). It covers candidate profile registration, educational curriculum, and monthly report submission.

1. Login

Set your initial password from the link in the invitation email received from SBGG, then log in from /login.

2. Candidate Profile Registration

From /sender/candidates, enter the candidate's personal information. Include details such as family structure, future aspirations, and desired length of stay.

The entered content will be provided via the Supervising Organization to the accepting company as material for the "Personality Card PDF".

3. Educational Curriculum

From /sender/profile, register curriculum content, education hours, and photos.

4. Monthly Report

From /sender/monthly-report, post monthly topics. The latest report will be reflected in the Reliability Report PDF.

よくある質問

Q. Forgot password

A. You can receive a reset email from /reset-password.

Q. I want to register candidates in bulk

A. Please download the CSV template from /sender/candidates/upload and upload it.